

Columbus Catholic Schools Parent Association Meeting Minutes

January 8, 2020
CCMS cafeteria



Attendance: Kris Neilson, Keesha Adler, Michelle Maurer, Teri Wilzcek, Emily Callaghan, Shirley Heise, John Sparks, Jen Mueller

Opening prayer - Teri

The meeting was called to order at 5:36 pm with an opening prayer by Teri.

Treasurer's Report - Michelle

Michelle reported that our current balance is \$4352.72. There will be an additional deposit made soon of \$352.72. The recent expenses included copy charges and paint supplies for the painting fundraiser in December. This report was approved by all members present.

Secretary's Report - Jen

There were no changes to the meeting minutes from November.

Follow-Up:

We need to follow up with Angie in Development regarding the order of PA notecards and postcards. The final design must be approved so these can be ordered ASAP.

Emily and Teri recently met with Mr. Eaton to clarify field trips. The vouchers do cover educational field trips, but nothing that is social in nature. Mission field trips, like packing food for Feed My Starving Children, might be covered. He clarified that we do have a "no child left behind" policy for field trips; that if a family cannot pay the school will find the funds to make sure that all children can participate.

The school prefers that the PA is not considered as the funding source for all field trips. It was suggested that the PA choose one main field trip to support that clearly fits within our mission. As our mission is clear and we become more active and visible, it's more likely that families will pay their dues and we could possibly expand one field trip to two or three.

The discussion centered on the Madison field trip. Michelle reviewed the records and said that the busing has cost about \$800. This does not include the museum entry fees, lunch, or other costs. We are also using a new transportation provider so it is unclear how much pricing may change for trips. A unanimous vote approved the support of the busing for the Madison field trip.

PA Structure & School Communication

Jen will send a tentative PA calendar to Kris for review; have ready for the next meeting.

Recruitment and Retention

Open House events later this month - nothing needed from PA.

Promotion & Membership

No discussion.

Appreciation

Catholic Schools Week is the week of January 27. Shirley mentioned that the teachers and staff generally purchase some supplies for the activities during the week and asked about doing a sign-up genius for parents to help provide items. All members present voted and approved the spending of up to \$300 for CSW activities. Michelle volunteered to get the list of needed supplies, shop, and drop it off at the schools for the teachers and staff.

With regard to appreciation for CSW, Shirley noted that our efforts are always appreciated. Suggestions included small chocolates and a note of thanks or snack baskets of easy to grab items and water since it is such a busy week. Teri said she would gather some volunteers to put together snack-type items for all of the faculty lounges.

Teri mentioned that she and Emily had mentioned to Mr. Eaton during their meeting an idea to help celebrate staff anniversaries. We again discussed what that might look like. Could we have a breakfast, an all-staff meeting after school; what kind of gift might be meaningful?

Fundraising

Recent fundraising event totals:

- Painting events \$503.37
- Finals breakfast \$67.25
- Coffee/cocoa at OLP concert \$114.25

Upcoming 50/50 raffles are January 16 and 23 (will need volunteers to help) as well as February 17. Michelle volunteered to type the rules and find tickets as well as buckets and a money bag. She noted that a week's notice is needed to get change if possible.

McTeacher Night is scheduled for February 25. Suggestions included having a contest for the class that has the most sales/largest number of families participating. An initial sign up showed 24 volunteers from the SJBP/OLP staff.

Graduation is upcoming on May 23. Last year we sold beverages and some muffins; sales were slow but it was also the first year. It was suggested to discuss at a later meeting what to do for graduation this year.

Last year we also sold water for Field Day at OLP. We will discuss whether or not to continue this at a future meeting.

Distribution of Funds

Shirley noted that a current need is a large laminator.

Next meeting scheduled for February 12 at 6:30 pm.

Meeting closed at 6:35 pm.