

How to Create Your FACTS Family Portal Account

Columbus Catholic Schools (CCS) uses FACTS Management for tuition management, student information, and school communication. Follow the steps below to get started using our **District Code: MACS-WI**.

Step 1: Go to the Columbus Catholic Schools Website

1. Open your web browser and go to: Columbus Catholic Schools
2. Click on [Parent Login](#)

Step 2: Create a New Family Portal Account

1. Click **Create New Family Portal Account**
2. Enter our **District Code**: MACS-WI
3. Enter the **email address** CCS has on file for your family
4. Click **Create Account**

 A confirmation email will be sent to the address you provided. The link is valid for six (6) hours.

Step 3: Set Up Your Login

1. Open the email from **FACTS Management**
2. Click the link labeled **Create your Family Portal login**
3. Follow the prompts to:
 - Confirm your name
 - Set your **Username**
 - Create and confirm your **Password**
4. Click **Save Username and/or Password**

You'll receive a message that your login has been successfully updated.

Step 4: Explore the FACTS Family Portal

Once logged in, you'll have access to:

- Student attendance, grades, and homework
- Progress reports and report cards
- School calendars and lunch menus
- Tuition payment plans and billing statements
- Communication tools to connect with teachers and staff