## **Drop off/Pick-Up: OLPI**

As we have implemented the Department of Justice safety protocols, outside doors will be locked. Staff members will continue to monitor doors at the start of the school day and provide supervision in the safety zone at the end of the day.

**Drop off** before school: Please enter the far church driveway off of 5<sup>th</sup> Street. Vehicles will move forward through the driveway, dropping your child(ren) off on the walkway to the playground area. Students will go directly to the playground (safety zone), not into the building. You will then exit out of the parking lot onto Columbus Avenue. Please note that the drive is one way only. Supervision will be provided on the playground beginning at 7:20 a.m.

Should you arrive after the 7:40 start time, you will enter the same driveway, but drop your student(s) off at Door #1 and exit out to Columbus Ave. Students will need to buzz in and Mrs. Vine will allow them to enter the building. Students must stop in the office for a pass to class.

**Pick-up** after school is at the back of the school near the playground area. Enter through the south driveway, circle in procession to the "Safety Zone" to pick your child up, and then proceed to exit through the north driveway. Children will only be released once your vehicle is at the Safety Zone. If walking to meet you child, please park in the center of the lot and walk to the Safety Zone. The students are to wait within this area until a parent arrives. If the child has waited more than 10 minutes, he/she will be instructed to go to the school office and call his/her parent(s). If any children have not been picked up by 3:00 p.m., they will be checked into the Extended Care Program. Parents will be billed for this service. The bus picks up the children on Columbus Avenue at Our Lady of Peace. A map follows with traffic flow directions through the OLP church parking lot off of Schmidt Avenue for pick-up.

## **OUR LADY OF PEACE PICK-UP**

